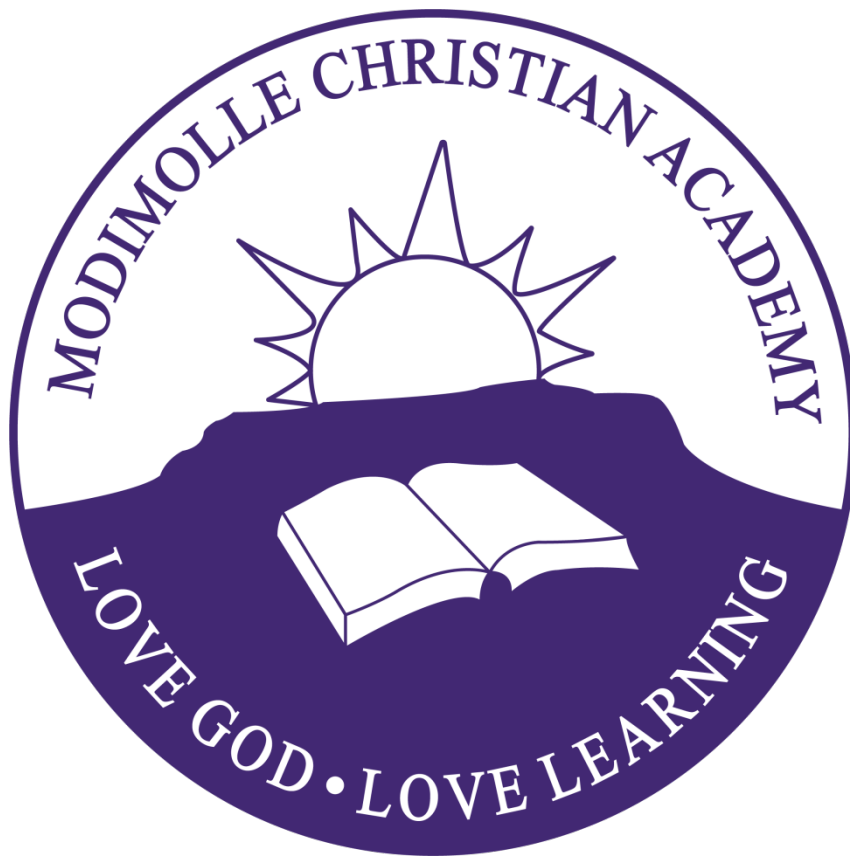


# MODICADEMY

## PROSPECTUS



## MODIMOLLE CHRISTIAN ACADEMY INFORMATION

Address: 10 Magazyn Street, Modimolle, 0510

Postal Address: P.O. Box. 20, Modimolle, 0510

E – Mail: [modicademy@outlook.com](mailto:modicademy@outlook.com)

Cell No: 073 181 8006 / 083 411 4741

Founder: Pastor Albert Viljoen

Principal: Ms Lourin Viljoen

### BANKING DETAILS:

Account Name: Modicademy

Bank: Capitec

Branch No: 470010

Account No: 1442995872

## REGISTRATION PROCESS

### 1. ENTRANCE PROCEDURE:

- a. Parents are advised to contact the office and schedule an appointment with the principal. Students will be required to do a placement evaluation, whereupon R100.00 will be payable in cash.
- b. Upon registration by a parent or during any time the student is educated by Modimolle Christian Academy, the School reserves the right to verify a parent's history with the relevant credit bureaus and to use the parent's personal information for the purpose of recovering outstanding school fees.
- c. Modimolle Christian Academy boasts a high academic standard, and provides remedial classes and opportunities to students who require extra attention. Remedial classes are available after school hours at additional cost to parents or guardians.
- d. We do not tolerate any discrimination against race, language or religion. Parents must however be advised that this is a Christian school and the language of teaching is English. Students must therefore be willing and able to be taught in English.
- e. Parents are required to re-apply for admission to the school annually at the beginning of Term 4 based on the following parameters:
  - i. The student's merits and demerits
  - ii. The student's academic achievement
  - iii. Regularity of payments
  - iv. Willingness of parents to be interviewed by the Board
  - v. Acknowledgement that the logistic fee are due in October for the following year.
- f. Foreign students must be in possession of a valid study permit as per Section 13 (1) of the Immigration Act that allows them to study at this institution. The application for this permit must be submitted to the Department of Foreign Affairs, Mokopane. This institution can be contacted at 015 491 3111

### 2. THE 7 GOLDEN RULES OF MODIMOLLE CHRISTIAN ACADEMY:

2.1 **WE LOVE GOD:** We choose to put the Lord Jesus Christ first in our lives. His glory follows His order. We seek His Kingdom first in everything we do. We are His disciples and we follow His word.

2.2 **WE LOVE LEARNING:** We love learning new things, reading and exploring nature. The world is our classroom.

2.3 **SAFETY:** Our little finger reminds us of little children and we remember to play safely so as not to hurt them.

2.4 **COMMITMENT:** Our ring finger reminds us to be committed to our team in the class. We live like a family but we function like an army!

2.5 **RESPECT:** Our middle finger is the longest finger. It teaches us to respect authority. We respect ourselves, our fellow learners and leaders in our lives.

2.6 **ACCOUNTABILITY:** Our pointing finger points to our chest. We are accountable to one another. It means that your team can count on you and you on them. Team work makes the dream work.

2.7 **ENCOURAGEMENT:** We put a thumb up and we say: "SHARP!". We choose to encourage one another and build self-esteem.

### **3. CONDITIONS OF ACCEPTANCE AND SCHOOL RULES:**

Upon the learner's acceptance into Modimolle Christian Academy, parents should take note of the following:

#### **3.1 SCHOOL FEES**

3.1.1 All school fees will be paid by the Parents in accordance with the annual school fee structure as adjusted from time to time. No student will be accepted in school if the school fees are not paid up to date.

3.1.2 School Fees can be paid in the following manner:

- Once-off at the beginning of the year.
- On the first day of each term.
- On or before the first day of each month.

3.1.3 Interest on outstanding school fees will be calculated at 2.4% per month of fees in arrear of 1 month or more.

3.1.4 Excluding the school fees, a once-off, non-refundable registration fee and administration fee per child is payable. The application will not be accepted unless the registration fee and administration fee has been paid. A non-refundable annual logistic fee is payable in October every year.

3.1.5 Parents are liable for any additional costs in regard to sport equipment, educational needs as well as a stationary list per grade which will be provided after registration.

3.1.6 Parents will be held responsible for all legal costs pertaining to any school fees not paid.

#### **3.2 LEARNERS LEAVING MODIMOLLE CHRISTIAN ACADEMY**

3.2.1 Parents are to give one term's written notice of their intention to terminate the Learner's education at Modimolle Christian Academy irrespective of the reason why the learner is leaving.

3.2.2 The school retains the right to collect all outstanding school fees and/or interest if the Parent neglects to notify the Modimolle Christian Academy in writing of his/her intention to terminate school attendance.

3.2.3 The school restrains the right to ask a Learner to leave the school if it is obvious that the Learner can't comply with the ethos of the school, and intervention according to the processes in our policies did not have positive results. Parents will be consulted and requested to find alternate educational facilities.

3.2.4 Parents are encouraged to become actively involved in the school and be positive towards the education of their child/children.

#### **3.3 SCHOOL POLICY**

3.3.1 The ethos of our school is Christian. Parents and Learners must abide by the ethos of the school at all times.

3.3.2 We are an English school, with Afrikaans First Additional Language

3.3.3 All lessons will be taught in accordance with the school Syllabus with enrichments added if and when necessary.

3.3.4 Where possible extra assistance will be given to learners. Parents are requested to assist the school where and when necessary. Extra-mural Audiblox remedial classes are available to establish the basic learning skills of our learners. If a student needs more individual attention, extra Audiblox classes will be outsourced for the bill of the parents.

3.3.5 Aftercare Facility is available.

3.3.6 Boarding Facility is available.

### **3.4 DISCIPLINARY CODE**

All disciplining of learners will be dealt with by the school principal. Disciplining, expulsion, suspension etc. will all be handled in accordance with the Christian ethos and the Rules and Regulations of the school as noted in our Code of Conduct and Modimolle Christian Academy's Policies.

### **3.5 TIME TABLES**

Modimolle Christian Academy generally follows the Independent Schools time table with some exceptions. School times: 08h00 – 13h00. Aftercare: 13h00 – 17h00

### **3.6 TRANSPORT**

The arrangements for the transporting of children to and from school remains the parent's sole responsibility. Parents are also asked to arrange all after-hour activity transport.

### **3.7 SCHOOL UNIFORMS**

Modimolle Christian Academy's official school uniform is available at Jimmy's Sport & Cycle, or Finestwear in Modimolle. Contact: Jimmy's Sport & Cycle at 014 717 5685 or Finestwear at 082 805 7904

### **3.8 EXTRA-CURRICULURS**

It is important for every child to develop in spirit, mind and body. Therefore we encourage our learners to take part in both sporting and cultural activities. All arrangements and costs involved remain the responsibility of the parents. Please remember to inform the teachers at school about any extra-curricular activity your child is involved in.

### **3.9 SCHOOL GROUNDS**

No student may leave the school grounds during school hours under any circumstance without permission from the office. Staff will be on duty on the playground from 07:20 when the gate opens. Student leaders are also appointed as monitors. Any injuries and irregularities experienced by the staff or student leaders will be reported to the office immediately.

### **3.10 CAMPS AND EXCURSIONS**

School camps and field trips are all part of our curriculum. All learners are encouraged to be a part of these excursions as so to widen not only their academic scope but also to improve their social and behavioural skills. The world is our classroom. Plans and information will be provided in advance and costs are to be carried by the Parents. These trips are planned on a strict budget and the school does not gain any financial benefit from the money collected.

### 3.11 MODIMOLLE CHRISTIAN ACADEMY FEES

**(Fees must be pasted here)**

### 3.12 CREDIT POLICY

- a. School Fees are payable within the first 7 (seven) days of the month.
- b. If a parent has not paid the school fees by the seventh of each month, the parent will be contacted via telephone call from the administration office.
- c. A written commitment, on a prescribed form available from the admin office, must be submitted before the fifteenth of the month to the admin office to be discussed by the Board.
- d. After perusal of the written commitment the Board has the right to request a meeting with the parent.
- e. Should the written commitment not be accepted by the Board of Directors, the following procedure will be applied:
  - i. The parent/s will be handed over to Credit Worx for collection of all outstanding school fees.
  - ii. The Board reserves the right to request the parents to remove the learner from school until all fees are paid.
  - iii. The learner will not be allowed to sit for his/her examinations. The learner's results/report card will not be handed over until all outstanding school fees are paid.
  - iv. Interest on all outstanding school fees will be charged at 2,4% per month, from the first month that school fees are outstanding.
  - v. The school policy requires a term's notice if a learner is going to leave. The parent will however still be liable for the outstanding fees.